

Vajiram & Ravi May 2019 Admissions FAQs

1. Am I free to choose the batch of my choice?

- The Batch timings are allotted as per the availability at the time of admissions.
- Batch vacancy is based on the preference of batch time by students as per their registration/token number.
- In case of multiple courses like GS+Optional or GS+CSAT, we will ensure that the candidates are allotted appropriate batches keeping in view clash of timing between courses and minimum time loss.

2. Is there any difference between various batches during a session?

No, there is no difference between the batches. The course content, teachers and course duration will be same for all batches.

3. Can I complete the admission procedure in advance and not on the date mentioned in admission schedule column of the registration form?

- A candidate may not be able to complete the admission procedure before the date mentioned in the admission schedule of one's registration form.
- In order to standardize the admission procedure we have developed an automated system of admission procedure which is updated as per day to day admissions.
- The profiles of the candidate can be accessed from the database only on the date of admission mentioned in the admission schedule.

4. Is there a facility for refund of the course fee if I choose to opt out of the course?

- A candidate can avail the refund of course fee in case he/she opts out of the course for unforeseen reasons.
- The refund facility can be availed by a candidate only within 15 days from the date of commencement after appropriate nominal deductions from the course fee.
- No request for refund will be entertained after the expiry of 15 days from the date of commencement of the course

5. Is it mandatory for the candidate to be present at the time of admissions?

- In case the candidate is not able to ensure his/her presence, he/she shall be represented through a friend or relative who would complete the admission process on their behalf at the institute on the day of admissions along with the following documents

- **Document List**
 1. Passport size photographs - 2 per subject
 2. Photo ID Proof
 3. Copy of the Registration Form
 4. Payment medium (see below)

6. What are the ways in which I can pay the course fee?

- Course fee can be paid at the time of admissions only in the following 2 payment modes
 1. Single Demand Draft/multiple Demand Drafts favouring “Vajiram & Ravi” payable at Delhi.
 2. Internet banking of any bank or Credit Card at the institute premises at the time of admissions.

7. My date of admission is beyond 20 May 2019?

- Due to high number of applicants and demand for seats, the GS batches will commence from 20 to 26th May 2019.
- You will be allotted the batches accordingly such that the GS batch begins subsequent to your admission date.

8. I have opted for GS+Optional or GS+CSAT by mistake. Can I get admission to GS only?

- It is not possible to change the choice of course a candidate has opted for as the database already has been updated with a candidate's record.
- In case a candidate is not present at the time of admissions, his/her seat is deemed to have cancelled.
- He/she can visit the institute on 26th May to check for admissions in General Studies course which may be offered based on availability.

9. I have opted for GS only. Now I want to change it to GS+Optional Subject or GS+CSAT?

- A candidate may secure admission to an optional subject or CSAT course in addition to what he/she has chosen in the registration form strictly based on availability of seats in the subject at the time of admission.